# ANNEX 1

**AF/01-025/01**

**Document Request Form**

|  |  |  |
| --- | --- | --- |
| Name of Document requested: | | Archive No: |
| Requested by: | | Date: |
| ⬜ Chairperson ⬜ Secretariat ⬜ IRB Member | | | |
| ⬜ Secretariat staff ⬜ Authority ⬜ Others…………….. | | | |
| Purpose of the request: | | | |
| Approved by: | Date: | |
| Retrieved by: | Date: | |
| Returned by: | Date: | |
| Archived by: | Date: | |